

**The Refuge  
Board Meeting Minutes  
8 March 2023**

Called to order 6:03 PM

Adjourned 6:51 PM

**Board Attendees:**

Stacy Domingo

Kris Busch

Kirk Kilgore

Ray Newman

Marcia Lytton

**Action Items:**

1. Marcia Lytton
  - a. Send resident contact list to Board
  - b. Draft resident email to announce new Board positions
  - c. Send sample agenda to President
  - d. Coordinate with webmaster to update website and email distro lists to reflect new Board
2. Kirk Kilgore/Kris Busch
  - a. Create agenda for Wed, Mar 15 meeting

**Discussion Items:**

1. The new Board met informally to determine positions after being confirmed at the annual meeting.
2. The Board determined the positions as follows:
  - a. President – Kirk Kilgore
  - b. VP – Kris Busch
  - c. Treasurer – Ray Newman
  - d. ARB – Stacy Domingo
  - e. Secretary – Marcia Lytton
3. Items for the first official meeting were identified.
4. The process for welcoming new residents was reviewed and will be refined going forward.
5. Prior to the meeting Kris Busch and Marcia Lytton met with the outgoing President. The turnover was discussed. There are paper and electronic files that will need to be reviewed.
6. Stacey Domingo recapped her turnover with outgoing ARB member Missy Cordero.
7. Next meeting
  - a. 15 Mar 2023, 6:00pm at 8657 RPC