

**The Refuge  
Board Meeting Minutes  
15 November 2022**

Called to order 7:04 PM

Adjourned 7:35 PM

**Attendees:**

Sam Mikitarian

Tim Dupree

Marcia Lytton

**Action Items:**

- A. Marcia will reserve Wescott Park meeting hall for February annual meeting
- B. Sam will coordinate with Marcia to turn over Middleton Place Memberships

**Discussion Items:**

- 1. Preservation Lane Maintenance Chair - Tim provided a summary of his actions during the past month.
  - a. He spoke with Dan regarding upkeep of the lane and what might be needed in the future.
  - b. It was determined that a couple loads of slag may be needed in a year once the lane settles.
  - c. Sam explained the proposed assessment fees for 2023. It was agreed that \$225/owner would be sufficient to handle any necessary maintenance.
  - d. Sam will send PLMC Announcement Letter to Preservation Lane homeowners. He will follow up with the rest of the community at the end of the month.
- 2. Annual Meeting
  - a. 21 Feb 2023
  - b. Reserve Wescott Park meeting hall – Sam turned this task over to Marcia
- 3. Landscape Contract –Tim
  - a. Tim reported that he spoke with Pleasant Places regarding Preservation Lane fence repair. They will meet to discuss further and Tim will point out the irrigation turn off valve at the neighborhood entrance.
- 4. Dock Door – Sam
  - a. Charleston Locksmiths (Phillip LaFramboise) will install the lock on the new door this week.
- 5. ARB
  - a. Privacy Fence along Preservation Lane – Tim has contacted a vendor he is familiar with and uses frequently. Tim will provide pictures and discuss what is needed in more detail to obtain a quote on post replacement.
- 6. Task Handoff – Middleton Place Memberships – Sam will coordinate with Marcia to turn this task over
- 7. Next board meeting date/time/place
  - a. 13 Dec 2022, 7:00pm