

The Refuge at Whitehall HOA Meeting Minutes

Name: HOA Board Meeting	Scribe: Sam Mikitarian	Leader: Sam Mikitarian
Date: 25 Aug 2020	Time: 7:00pm to 8:30pm	Location: Community Pavilion
Topic: Grounds Maintenance		
<p>Discussion: All promised maintenance tasks to date have been accomplished with the exception of: Putting mulch in the walkway beside the pavilion, which will be done once Pleasant Places can get mulch. They claim there has been a shortage due to COVID-19. Bob McClellan will contact Pleasant Places about this and other work to be done. If Pleasant Places does not respond by the September board meeting, then the board will send a letter to them asking for completion. Board will state in the letter that if work is not complete by October we will begin reducing our payments to Pleasant Places in the amount budgeted for mulch.</p>		
Action Item: Contact Pleasant Places and request work		
POC: Bob McClellan	Due Date: 15 Sep 2020	
Topic: Election of Officers for HOA Board		
<p>Discussion: Sam Mikitarian elected President Romero Reid elected Vice President Missy Cordero elected ARB Chairwoman</p>		
Action Item: Inform Community via Newsletter		
POC: Sam Mikitarian	Due Date: 7 Sep 2020	
Topic: Replacement of ladder on floating dock		
<p>Discussion: Mounts for ladder are broken and pose a hazard to residents using the ladder. The problem is when the dock falls at low tide; the ladder rests on the creek bed and exerts pressure on the mounts, causing them to break. Existing mounts should be replaced by hinged mounts. Failing this, ladder should be removed altogether.</p>		
Action Item: find hinged mounts.		
POC: Bob McClellan	Due Date: 15 Sep 2020	
Topic: Recirculation Pump at back of pond		
<p>Discussion: The pump is not working again. Lake Doctors has a part on order to repair the pump.</p>		
Action Item: Contact Lake Doctors to find out when part will be in.		
POC: unknown	Due Date: 15 Sep 2020	

Topic: Plant Grass at Pavilion	
Discussion: Bare patches on the pavilion grounds need to be reseeded. Bob McClellan will work this problem in conjunction with the mulch request for the pavilion walkway.	
Action Item: Contact Pleasant Places and request work	
POC: Bob McClellan	Due Date: 15 Sep 2020
Topic: Add Sam Mikitarian to HOA Checking Account	
Discussion: Sam Mikitarian elected President. Need to add him to checking account in accordance with covenants.	
Action Item: Add him to account	
POC: Sam Mikitarian & Diane Busch	Due Date: 15 Sep 2020
Topic:	
Discussion:	
Action Item:	
POC:	Due Date:
Topic:	
Discussion:	
Action Item:	
POC:	Due Date: