

Minutes
Refuge at Whitehall Homeowners Association
Glover Residence
August 9th 2016, 7 P.M.

- **Attendees:** Steve Clinton, Frank Glover, Larry Drake, Laura Mays-Polin
- **Call to Order:** Larry called the meeting to order at 7:12 pm.
- **Approval of minutes:** The minutes of the July 12, 2016 board meeting were read and approved.
- **Committee Reports:**
 1. **Treasurer's Report:**

As of this month \$2000 out of \$7000 has been collected for Preservation Lane special assessments. \$5000 will be removed from Management Reserve account to the HOA Checking account.
 2. **Preservation Lane Advisory Committee:** Frank Glover has offered to get an estimate for grading. Larry Drake has offered to pick up the remaining third of the shells that were purchased.
 3. **Architectural Review Board:** Steve updated the board with an ARB Requests and Status spreadsheet. The board discussed homeowners requests at which if they were pending, approved, pre-approved, or disapproved.

The community walk-through with Middleton Place has been completed. Steve also gave the board a spreadsheet of the results for each lot. The board discussed these results and has agreed to give the homeowners time to correct the issues before dispensing any fines. Explanations will be handed out to the homeowners concerning the buffer zones and discrepancies, also to verify if they have received a copy of the covenants and restrictions of the Refuge.

4. **Old Business:** The mailbox for the Pavilion has been purchased and will be installed. The Board members discussed the current situation with Wm Douglas Property Management and have agreed to cancel the contract. This was previously approved in a prior Board meeting. Larry Drake has agreed to put in the 30 day cancellation notice.
5. **New Business:** Laura Mays-Polin will be completing an email list of all residents to better notify the community with any information. The board has agreed to amend the Covenants and Restrictions to remove the management company.

- **Next Meeting:** September 6, 2016 at Frank Glover's house at 7 p.m.
- **Adjournment:** Frank moved to adjourn at 8:18 pm and all agreed.

Approved:
Larry Drake, President

Recorder: Laura Mays-Polin